

# Kirk Division Modernization Project

## Community Meeting

The Maryland Transit Administration (MTA) cordially invites you to a Community Meeting to learn more about the upcoming Kirk Division Bus Facility Projects.

**Tuesday, May 21, 2013**

**6:00 p.m. - 7:30 p.m.**

**Cecil Elementary School Cafeteria**  
**2000 Cecil Avenue**  
**Baltimore, MD 21218**

See other side for additional details. For more information regarding this community meeting, contact:

**Judy Bellamy, Community Liaison**  
**410-767-1757**

The Kirk Division Modernization Project is looking for a Construction Community Liaison. See below for details on this position and how to apply.

### CONSTRUCTION COMMUNITY LIAISON WANTED

**RATE:** \$15.00 to \$20.00 per hour, depending on experience. 40 hours per month, July to December 2013.

**CLOSING DATE:** Friday, May 24, 2013.

**DESCRIPTION:** The Construction Community Liaison will document and report resident issues/concerns to the MTA Office of Community Relations; will attend the project progress meetings and provide construction updates to community stakeholders at area community meetings, events and workshops. This position is not supervisory, and will follow the scopes and initiatives set by the MTA Construction Manager and Community Outreach Coordinator.

**MINIMUM QUALIFICATIONS:** Graduation from a standard high school or possession of a high school equivalency certificate. Two (2) years of experience in administrative, customer service, public information, customer relations or community relations work. **Note:** Higher education may be substituted for work experience. Ability to work non-traditional hours.

**PREFERRED QUALIFICATIONS:** Enrollment, attendance or graduation from an accredited community college, college or university with an Associate's or Bachelor's degree in an applicable field (Communications, Public Administration, Public Relations, Planning, Engineering, Education, Urban Affairs, Urban Design, Sociology, Political Science, Public Policy, Social Work, Regional Science, Natural Resources Administration, Environmental Science or Transportation Studies).

#### **Skills:**

- Familiarity with public transportation and/or construction work
- Ability to work alone or as a part of a team
- Ability to understand and communicate technical aspects of engineering and construction
- Demonstrated ability to work in diverse communities and employment settings

- Strong verbal and written communication skills
- Familiarity with database and presentation software, web-based applications and social media
- Passion for public transit and transportation related issues, such as transit-oriented development, bike/pedestrian, environmental, sustainability and urban design
- Community organizing experience
- Must have reliable transportation for working in the field

### TO APPLY

Email your cover letter and resume (saved as PDF documents) to **overa@remline.com** OR mail your cover letter and resume to:

**Sandy Overa, Remline Corp**  
PO Box 69, Elkton, MD 21922

If you have any questions or issues regarding this position, contact Sandy Overa at (410) 464-7146.

This position is with a transportation consultant under contract to the Maryland Transit Administration. This is not a State of Maryland position, and will terminate upon completion of the project.

The transportation consultant firms are equal opportunity employers. They do not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

To learn more about the Kirk Division Modernization Project go to <http://mta.maryland.gov/transit-projects>, scroll to the **Other Projects** section (bottom of the page) and click on the links under **Local Bus: Kirk Division Modernization Project**.



# Kirk Division Bus Facility Projects



Above: Kirk Modernization Project.

Right: Kirk Landscaping/Greenspace Improvements.



*Come and learn more about the upcoming projects...*

- Landscaping/Greenspace Update
- Phase 1 Kirk Modernization Update
- National Target Workers – Hiring Plan
- Construction Community Liaison

*Join Us for a Community Meeting*

Maryland Transit Administration  
Office of Customer & Community Relations  
6 St. Paul Street, 3rd Floor  
Baltimore, MD 21202-1614



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